



Joint Health & Safety Committee Meeting

Minutes – January 19, 2009 at 1:00pm

Present:	Bruce Mullin	Management
	Marissa Swerdfeger	Office Representative
	Pat McLean	Garage Representative
Regrets:	Rodney Gunter	Local Driver
	Lyle Ross	Long-haul Driver

Old Business:

- All drivers have received headsets.

New Business:

- Log Book Auditing – Our monthly log auditing has helped to improve violations for a small portion of the drivers. However, there are still quite a few that aren't taking the initiative to rectify the problems. It was discussed that we should try and come up with a Policy that states violations must be reviewed and signed. It is also very important that drivers realize the mistakes they are making and work to eliminate the problems.
- Pre-trip Inspections – Pat is noticing a lot of problems on trucks and trailers that should be reported on Pre-Trips. Bruce is going to speak to drivers about the importance of a thorough pre-trip inspection.
- Truck Inspection completed on Truck #33 by Pat
- Workplace and First Aid Kit Inspections completed by Marissa

Meeting Adjourned at 1:15pm

Date of Next Meeting: Thursday, February 11th at 1:00pm